

URBAN/MUNICIPAL
CAY ON HBL W26
A35
1995

AGENDA / MINUTES
OF THE
OPERATIONS AND
FINANCE COMMITTEE

MAY 9, 1995

* MISSING
JAN-MAY 95

MAY 25/95

URBAN/MUNICIPAL
CA4 ON HBL W 26
A34
1995

URBAN MUNICIPAL

MAY 10 1995

GOVERNMENT DOCUMENTS

AGENDA
OPERATIONS AND FINANCE COMMITTEE
1995 05 09

Confirmation of the minutes of the regular meeting of 1995 04 11 and special meetings of 1995 03 29 and 1995 04 05.

GENERAL

NEW BUSINESS:

1. Presentation - Hamilton Construction Association
2. School Year Calendars and Holiday Schedule for Education Centre and Secondary School Offices - Pages 1 to 22
3. Sale of Vacant Site - Bruleville Neighbourhood (Block 67) - Pages 23 and 24
4. Request for Access to the Board Parking Lot by City of Hamilton for City Construction - Pages 25 to 28
5. Report re Revenue Generation - Page 29
6. Report re Corporate Sponsorship Policy - Page 30
7. Correspondence from the Gourley Park Community Association - referred at 1995 04 20 Board - Pages 31 to 32
8. Report of the Child Care Committee [Motion to defer]

ELEMENTARY/SECONDARY

NEW BUSINESS:

1. Recommendations of the Director of Education - Page 33

1995 05 09

To: Chairman and Members
Operations and Finance Committee

From: School Year Calendar Committee

Re: 1995/96 School Year Calendar

Report: Information / Decision

BACKGROUND

The School Year Calendar Committee convened initially 1995 01 31 to prepare 1995-96 School Year Calendars. The Committee's mandate included consideration of the number of instructional days in the school year, the first and last days of the school year, the first day of semester II and the placement of Professional Activity Days. (Appendix I)

Committee members included:

Dr. Frank Cooke	Assistant Superintendent of Program
Marg Cunningham	Trustee
Terry Ducarme	Program
Dorothy Joliffe	OSSTF
Dr. John Johnston	Trustee
Brad Kuhn	HPA
Sharon O'Halloran	HWTA
Valerie Ramsay-Brown	Hamilton Council of Home and School Associations
Lee Swan	HSSPC
Mary Jean Tyczynski	Program
Joyce Whittle	OPSTF

The Ministry memorandum from the Acting Regional Director George Demetra (Appendix II) served as the basis for establishing the opening and closing dates for the school year, the number of instructional days and the number of professional activity days.

Wherever possible, the dates of Professional Activity Days for elementary and secondary schools were co-ordinated. As well, these dates have been co-ordinated with those selected by the Hamilton Wentworth Roman Catholic Separate School Board.

Letters from community groups bringing to the committee's attention special days and events were considered and where possible requests were accommodated.

Discussions have taken place among members of HSSPC and assurances received as to the appropriateness of the scheduling of evaluation days.

Attached are the proposed School Year Calendars submitted by the committee (Appendix III).

ISSUE

To determine Board approval for the proposed 1995/96 School Year Calendar.

RECOMMENDATION

That the 1995/96 School Year Calendars be approved.

RATIONALE

Appendix I Focus for Professional Activity Days
Appendix II R.O. Memo #15 - 94/95
Appendix III Proposed 1995/96 School Year Calendar

School Year Calendar 1995-96

FOCUS FOR PROFESSIONAL ACTIVITY DAYS

Professional Activity Days are included in the 1995-96 school year calendar to enable teachers to focus on a number of organizational and program interests.

The Professional Activity Days provide opportunities for the development and implementation of the School Plan. As well, they provide opportunities for junior, middle and secondary school staff to work together in the implementation process of program initiatives such as the Common Curriculum Grades 1 to 9.

The knowledge and skills acquired by principals and teachers through Professional Activity Days support the implementation of the initiatives delineated in the School Plan. Professional Activity Days provide an opportunity for staff to review and revise the School Plans, thereby ensuring that effective program and services are delivered.

The Common System-Wide Professional Activity Day provides teachers, clerical, custodial and educational assistant staff, opportunities to participate in a variety of staff development programs.

Elementary interview days provide opportunities for face-to-face sharing of information with parents/guardians regarding student progress and planning for future programming and placement.

The HTF, OSSTF and AEFO Professional Activity Days enable principals and teachers to keep abreast of policy developments and program initiatives that impact on professional performance, school organization and the effective delivery of programs and services to students in the classroom.

Turnaround days in secondary schools take place at the end of semester. Activities include report preparation, credit granting and promotion meetings. Decisions are made regarding the placement of exceptional students. Registrations are completed and adjustments are made in student timetables. Textbooks are returned and reissued for the second semester. Opportunities are available for adjustments to be made to the School Plan.

Year End Professional Activity Days in elementary and secondary schools focus on administrative matters related to planning, placements, promotions, reporting and commencement. School committees meet to evaluate school policies such as the discipline code, health and safety procedures etc. Divisional teams and department members meet to review and revise curriculum materials and assessment practices. Administrators complete individual teacher evaluation.



School Year Calendar 1995-96

GENERAL OUTLINE OF PROPOSED ACTIVITIES

Elementary

September	In-School Planning/Interface	Friday, September 29
November	In-School Planning	Wednesday, November 1
November	Interviews	Thursday, November 24
January	In-School Planning/Interface	Wednesday, January 31
February	Common System Program Day	Friday, February 23
March	Interviews / In-School Planning	Wednesday, March 27
May	Federation Day	Friday, May 3
June	Interviews	Monday, June 3
June	In-School Planning	Friday, June 21



School Year Calendar 1995-96

GENERAL OUTLINE OF PROPOSED ACTIVITIES

Secondary

		Teaching Days	Evaluation Days	P.A. Days	Total School Days
Semester I -	Begins September 5 Ends January 31	86	6 - 7	2 - 3	96
Semester II -	Begins February 1 Ends June 28	85	7 - 8	6 - 7	99
TOTAL		186	Instructional Days	9	195

* * * * *

September	In-school Planning/Interface Programmation	Friday, September 29, 1995 Vendredi, le 29 Septembre
January	Turnaround/Interface	Tuesday & Wednesday, January 30 & 31 / Mardi, le 30 Janvier et Mercredi, le 31 Janvier
February	System Program Day	Friday, February 23
May	Federation Day Journée federation	Friday, May 3 Vendredi, le 3 Mai
June	Year End Fin de l'année	Between Monday, June 24 & Friday, June 28 Entre Lundi, Juin 24 et Vendredi, Juin 28



School Year Calendar 1995-96

HOLIDAY SCHEDULE FOR THE EDUCATION CENTRE, DUNDURN BUILDING, MOUNTAIN/LOWER CITY OFFICES AND SCHOOLS

Monday, September 4, 1995	- Labour Day
Monday, October 9, 1995	- Thanksgiving Day
Friday, December 22, 1995	- Noon Closure
Friday, December 29, 1995	- Noon Closure
March 11 - 15 inclusive, 1996	- March Break
Friday, April 5, 1996	- Good Friday
Monday, April 8, 1996	- Easter Monday
Monday, May 20, 1996	- Victoria Day
Monday, July 1, 1996	- Canada Day
Monday, August 5, 1996	- Civic Day



Ministry
of Education
and Training

Ministère
de l'Éducation
et de la Formation

Central Ontario Region
2025 Sheppard Ave East
Suite 3201
North York ON M2J 1W4
(416) 491-0330

Centre de l'Ontario
2025 av Sheppard est
Bureau 3201
North York ON M2J 1W4
(416) 491-0330

R.O. MEMO #15 - 94/95

MEMORANDUM TO: DIRECTORS OF EDUCATION
CENTRAL ONTARIO REGION

FROM: GEORGE DEMETRA

DATE: JANUARY 30, 1995

SUBJECT: SCHOOL YEAR CALENDAR 1995-96

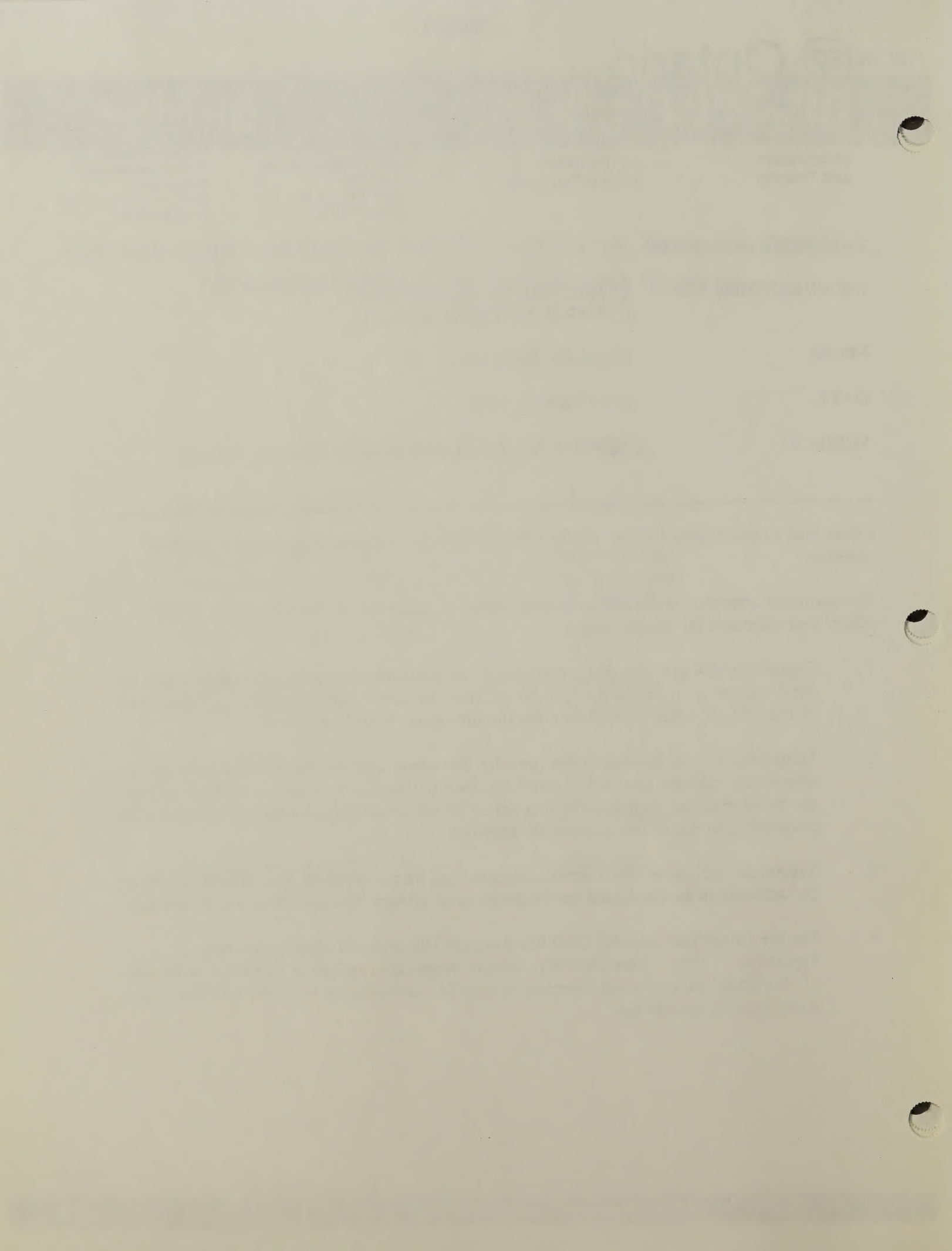
RECEIVED

JAN 31 1995

Please find enclosed several copies of the 1995-96 forms for the annual preparation of school calendars.

Pay particular attention to the following information to guide you in the preparation of the school year calendars for your schools.

1. Regulation 304 provides that school boards are required to prepare, adopt and submit to the Minister on or before the first day of May, the school year calendar(s) to be followed in the schools in their jurisdiction for the subsequent school year.
2. Subsection 5(1) of the Regulation provides that where a school board wishes to adopt a school year calendar that is different from the requirements in section 2 of the Regulation, the board shall, on or before the first day of March preceding the school year, submit the proposed calendar to the Minister for approval.
3. Subsection 4(3) states that a school calendar shall be accompanied by a general outline of the activities to be conducted on the professional activity days identified on the calendar.
4. For the school year calendar 1995-96, there are 196 potential school days from September 1, 1995 - June 30, 1995. School boards are required to identify a minimum of 194 school days of which there are at least 185 instructional days and no more than 9 professional activity days.



THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School _____

ALL ELEMENTARY SCHOOLS

Approved by (signature of Board Officer)

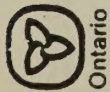
Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day
Half Day ☒

P - Professional Activity Day

E - Scheduled Examination Day	P - Professional Activity Day	☒ Half Day
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[illegible]

Note: The Regular School Year Calendar 1995-96 provides a total of 196 school days to be comprised of at least 185 instructional days and up to 9 Professional Activity days. This Calendar provides 2 extra days (in excess of the minimum of 194) which must be taken either at the beginning or end of the school year.



Ministry
of Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday E - Scheduled Examination Day P - Professional Activity Day ☒ Half Day

School Board

The Board of Education for the City of Hamilton

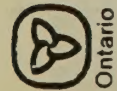
School

PHOENIX ALTERNATIVE PROGRAM

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week									
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F								
September	1	18	9					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29													
October	0	21	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31																
November	1	20	1			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30														
December	0	15	0					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29													
January	1	16	1	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31															
February	2	19	0					1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29													
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April	0	19	1	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30																
May	1	21	0			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31													
June	3	14	3	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28																		

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School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

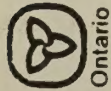
School

BARTON

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week							
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
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Education May Week	1	21	0																																				
June	5	11	4	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28																

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Ministry
of Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

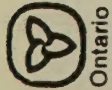
School

DELTA

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
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School Year Calendar
1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

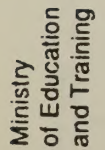
School

GLENDALE

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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School Year Calendar

1995 - 96

School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School

HILL PARK

Approved by (signature of Board Officer)

	Elementary	Secondary
1. <i>Mathematics</i>	☐	☒
2. <i>Science</i>	☐	☒
3. <i>History</i>	☐	☒
4. <i>Language Arts</i>	☐	☒
5. <i>Physical Education</i>	☐	☒
6. <i>Art</i>	☐	☒
7. <i>Music</i>	☐	☒
8. <i>Health</i>	☐	☒
9. <i>Foreign Languages</i>	☐	☒
10. <i>Other</i>	☐	☒

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day
☑ Half Day

P.	Professional Activity	Day	Half Day
☒			

E - Scheduled Examination Day

**Legend: H - Statutory
School
Holiday**

[illegible]

Note: The Regular School Year Calendar 1995-96 provides a total of 196 school days to be comprised of at least 185 instructional days and up to 9 Professional Activity days. This Calendar provides 2 extra days (in excess of the minimum of 194) which must be taken either at the beginning or end of the school year.



Ministry
of Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday E - Scheduled Examination Day P - Professional Activity Day ☒ Half Day

Approved by (signature of Board Officer)

PARKVIEW

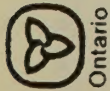
School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
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Ministry of Education and Training

School Year Calendar 1995 - 96

Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School

SCOTT PARK

Approved by (signature of Board Officer)

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday E - Scheduled Examination Day P - Professional Activity Day ☒ Half Day

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week							
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
September	0	19	0						1	4	5	6	7	8	11	12	13	14	15	18	19	20	23	24	25	26	27	28	29										
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October	0	21	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31														
November	0	19	3						H										Parent Night																				
December	0	16	0																																				
January	2	11	5	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31													
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February	1	20	0																																				
March	0	16	0																																				
April	0	17	3	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30														
Education May Week	1	21	0						H	H	E	E	E																										
June	5	11	4	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28																
Total	9	171	15	Note: The Regular School Year Calendar 1995-96 provides a total of 196 school days to be comprised of at least 185 instructional days and up to 9 Professional Activity days. This Calendar provides 2 extra days (in excess of the minimum of 194) which must be taken either at the beginning or end of the school year.																																			

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Ministry
of Education
and Training
Ontario

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday E - Scheduled Examination Day P - Professional Activity Day ☒ Half Day

School Board	THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON
School	SHERWOOD
Approved by (signature of Board Officer)	

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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Ministry
of Education
and Training
Ontario

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

Board

The Board of Education for the City of Hamilton

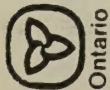
School

Sir Winston Churchill

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week						
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October	0	21	0	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31													
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April	1	19	0	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30													
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Total	9	175	11																																			

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Ministry
of Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

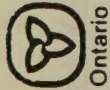
School

SIR JOHN A. MACDONALD

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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Ministry
of Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School

SIR ALLAN MACNAB

Approved by (signature of Board Officer)

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day
Day

☒ Half Day

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week				2nd Week				3rd Week				4th Week				5th Week											
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School Year Calendar

1995 - 96

School Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

School

WESTDALE

Approved by (signature of Board Officer)

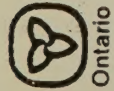
☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday E - Scheduled Examination Day P - Professional Activity Day ☒ Half Day

E - Scheduled Examination Day	P - Professional Activity Day
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Ontario
Education
and Training

School Year Calendar 1995 - 96

☐ Elementary ☒ Secondary

Legend: H - Statutory School Holiday
E - Scheduled Examination Day
P - Professional Activity Day

☒ Half Day

Board

THE BOARD OF EDUCATION FOR THE CITY OF HAMILTON

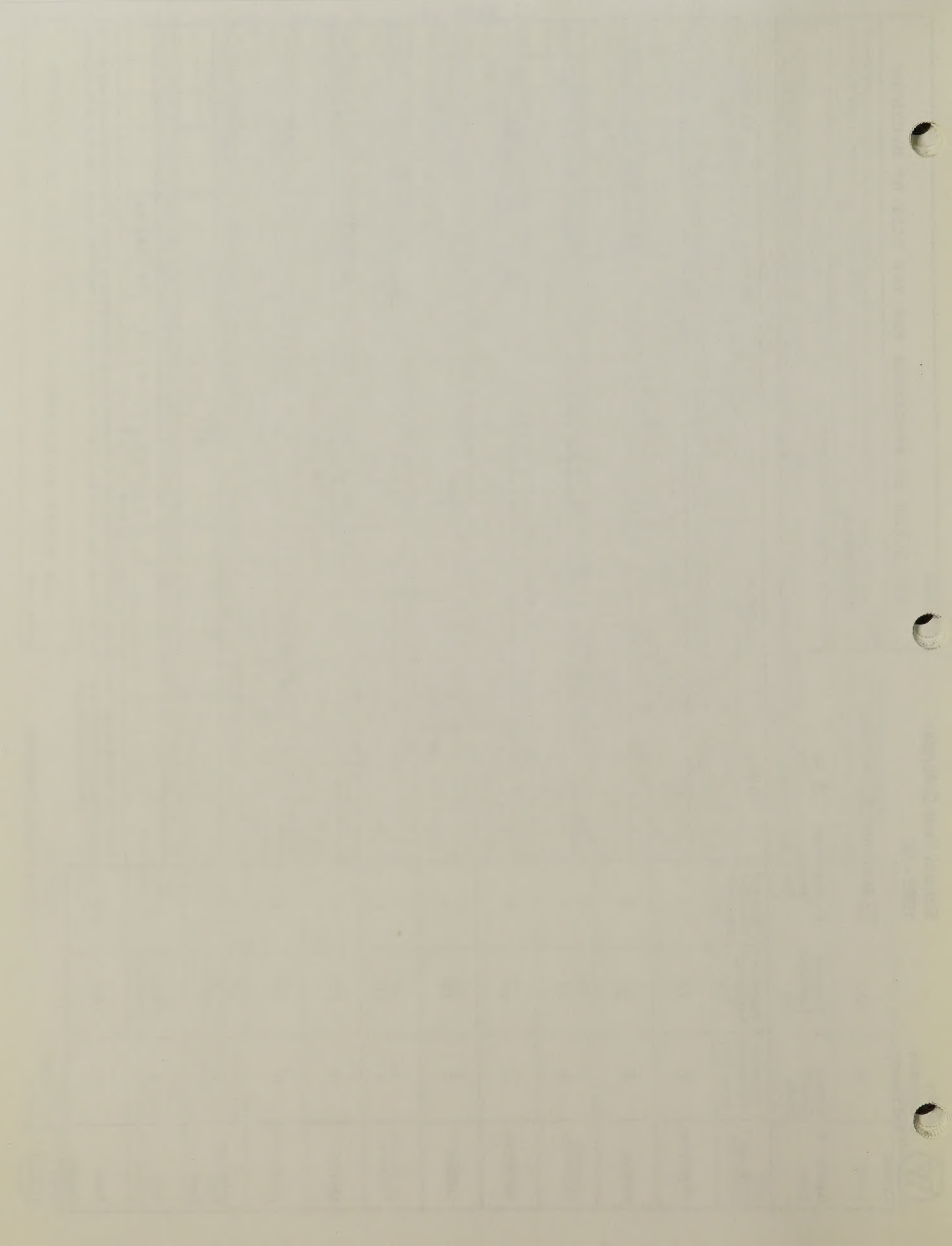
School

WESTMOUNT

Approved by (signature of Board Officer)

Month	Number of Professional Activity Days	Number of Instructional Days	Number of Scheduled Examination Days	1st Week							2nd Week							3rd Week							4th Week							5th Week																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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1995 05 09

TO: The Chairman and Members
Operations and Finance Committee

FROM: P. Shewfelt
Superintendent of Finance and Treasurer
D. Sage
Manager, Property, Audit and Assessment

RE: SALE OF BRULEVILLE SITE

REPORT: FOR DECISION

BACKGROUND:

At the March 1994 meeting of the Board, the following recommendation was approved:

That the 0.338 acre parcel of land in Lot 11 Concession 6 (Barton) [Bruleville Neighbourhood - Block 67] be declared surplus to the Board's needs and be sold in accordance with Ministry regulations with the understanding that the Board will not require this site in this attendance area within ten years of the date of disposal and that the funds realized from this sale be placed in Capital Reserves.

The Bruleville site is located on the northwest corner of Millwood Place and Fieldway Drive across from Crestwood School.

In compliance with the motion and within the spirit of Ministry of Education and Training regulations, the first right of refusal was extended to Ministry defined priority agencies.

Letters of our intent to sell this site were issued to:

- Hamilton Wentworth Roman Catholic Separate School Board
- McMaster University
- Mohawk College
- Corporation of the City of Hamilton
- Regional Municipality of Hamilton-Wentworth
- Hamilton Regional Conservation Authority
- Ministry of Government Services (Provincial)
- Public Works Canada (Federal)

As a result of this process and in co-operation with the Ministry of Government Services, XEORIXS Homes, a non-profit housing corporation funded by the Ontario Ministry of Housing, submitted an offer to purchase the Bruleville site. Subsequent to this offer, we applied to the Ministry of Education and Training for approval to negotiate a sales agreement. On April 25, 1995 approval was granted.

Negotiations with XEORIXS Homes has resulted in their submission of an Agreement of Purchase and Sale. Their offer is contingent upon the Board's acceptance and that XEORIXS Homes be provided with forty-five days to seek and secure funding from the Ministry of Housing. Should funding be denied, the Board has approval from the Ministry of Education and Training to proceed to public tender.

ISSUE:

To advise the Board of the offer to purchase received from XEORIXS Homes and to determine the position of the Board on the acceptance of the Agreement of Purchase and Sale.

RECOMMENDATION:

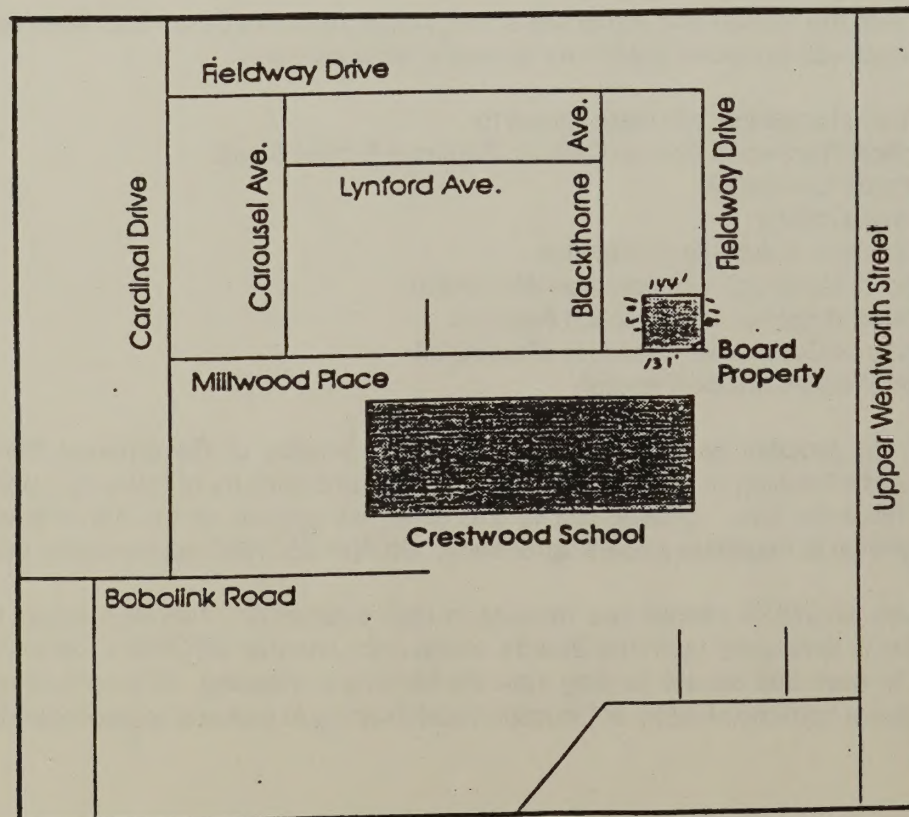
That the offer from XEORIXS Homes for the purchase of the 0.338 acre parcel of land in Lot 11, Concession 6 (Barton) Bruleville Neighbourhood, in the amount of \$140,000, be accepted and that the funds realized from the sale be placed in Capital Reserves.

RATIONALE:

The property presented for sale was independently appraised by Humphreys Appraisal Group Inc. in April 1994 and then updated in March 1995. The offer submitted by XEORIXS is consistent with that of the appraised value.

Site - Bruleville Neighbourhood (Block 67)

This 0.338 acre site was originally part of Crestwood School site. This parcel of land resulted from the completion of Fieldway Drive to Millwood Place.



1995 05 09

TO: The Chairman and Members
Operations and Finance Committee

FROM: P. Gillie, Superintendent - Administrative and Operational Services
P. Shewfelt, Superintendent of Financial Services and Treasurer

RE: Request for Access to Board Parking Lot by City of Hamilton for City Construction

REPORT: Information / Decision

BACKGROUND:

1. Under the Canada Ontario Infrastructure Works Program, the City of Hamilton is undertaking an energy savings project at its Central Utilities Plant, which is located on the fifth/sixth level of the parking garage basically below the Art Gallery of Hamilton Building and adjacent to the eastern border of our parking lot.
2. The Central Utilities Plant is a City owned facility which produces heating water, cooling water and distributes electricity to a number of buildings in the downtown core. The project involves the construction of a 3.8 megawatt cogeneration plant at the C.U.P. (Central Utilities Plant). (Appendix A)
3. The City requires access this Fall to the Board Parking Lot to carry out excavation. The nature of the design for the project could be effected without access. Board of Education Staff have met with City Staff to review the proposal and the required access in order to determine the impact on the Board operation.

Staff are satisfied that Board of Education Requirements for its property, uses and restoration will be met. As a result access to the Board Parking Lot is recommended. (Appendix B and B1)

ISSUE:

To inform the Board of the construction project to be carried out adjacent to Board Property and the required need for the City to access our Parking Lot and carry out excavation.

RECOMMENDATION:

That the Director and Secretary inform the City that access to the Board Parking Lot will be permitted, at no cost to the Board, under the requirements worked out by Board Staff with City Staff, and that ongoing communication about this project continue through Staff.

RATIONALE :

The project will benefit ratepayers in the City of Hamilton and the Board Requirements for its property will be maintained.

ATTACHMENTS :

APPENDIX A	Background - Project Summary Provided by City of Hamilton Staff
APPENDIX B	City Request
APPENDIX B1	Parking Lot Map of Access Area

Report Prepared by: P. Gillie, P. Shewfelt - Superintendents
D. Sage, D. Haynes, J. Riley - Managers
City of Hamilton Staff - D. Vyce, R. Desnoyers

BACKGROUND

The City of Hamilton is embarking on a very ambitious and challenging project at its Central Utilities Plant under the Canada/Ontario Infrastructure Works Program.

The Central Utilities Plant is a City owned facility which produces heating water, cooling water and distributes electricity to a number of buildings located in the downtown core. The City's Plant lies immediately adjacent to and east of the King Street West parking lot of The Board of Education Centre. The Plant is located on the fifth/sixth levels of the parking garage, basically beneath the Art Gallery of Hamilton Building.

The City of Hamilton is proposing to construct a 3.8 megawatt cogeneration plant estimated to cost \$7.7 million at the Central Utilities Plant which has significant energy saving potential. The project we anticipate will be completed by June 1996.

Cogeneration is the process of generating electricity by operating an internal combustion engine, in this case fuelled by natural gas, which is connected to a generator that will produce a significant portion of the total electrical requirements for the buildings serviced by the C.U.P.. The operation of these engines also produces a significant amount of heat which can be utilized for building heating water and domestic hot water.

- The status of the project presently is that Council has recently approved the commissioning of Marsh Energy Inc. of Burlington to design, engineer and project manage a cogeneration plant for the City.

In the initial Phase One Study undertaken by Marsh, a few alternatives of how to accomplish this assignment were identified. As you can understand, the size of the engines required to produce our own electricity is great. Locating the engines within the Central Utilities Plant or in the most immediate proximity thereof is another challenge in itself.

The most favoured alternative identified by Marsh to date to access the C.U.P. would be via the adjacent Board of Education parking lot. The proposal would see a large excavation on the most easterly, approximately 40 feet of the lot, through which the engines could be lowered and moved laterally through an opening to be made in the wall of the Central Utilities Plant/Parking Garage. The excavation would then be filled in and the parking lot put back in place in the same and probably better condition, due to new paving, it was prior to our entry.

Another alternative, and maybe the most preferable from our point of view, subject to further study, would be for the Board to sell to the City a portion of their lot so that the City may erect a small enclosure to house the cogeneration engines. If this is a possibility, we envisage that the cogeneration enclosure could either be located on the surface or even below grade level so that it would not be visible. To accomplish this alternative, however, it would be imperative that the City have title to the land upon which the building is to be situated. The amount of land required would be approximately 25 feet in width and extend the full width of the Board's property running along side of the wall of the Art Gallery/Parking Garage.

The City has yet to cost out this alternative to see if it is beneficial, but at the moment, we believe it worthy of exploration.

CITY REQUEST

The City of Hamilton is proposing;

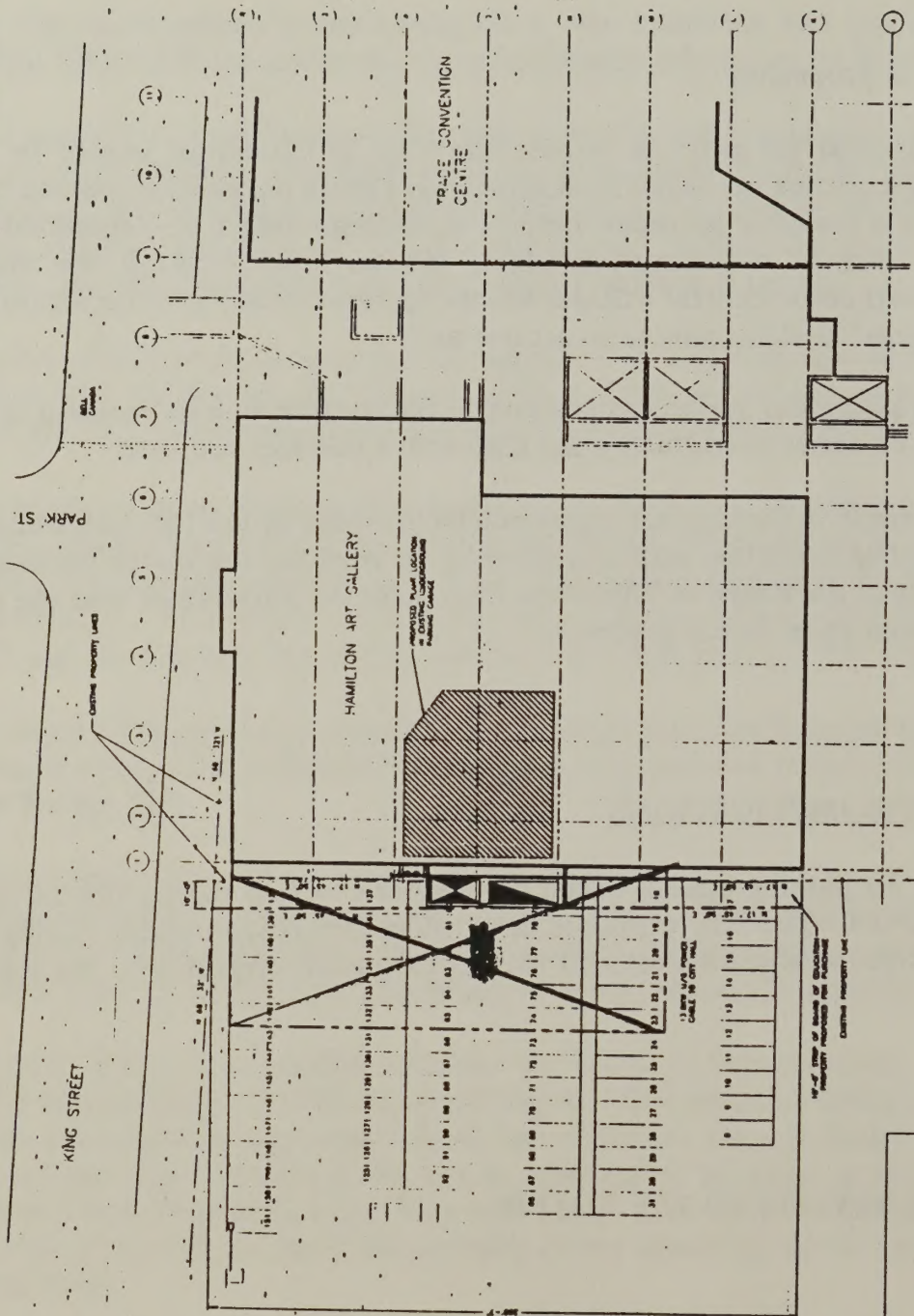
1. a) That approval be given to permit the City of Hamilton access to the north/east portion of the Board of Education Centre parking lot (see drawing BE-1) for a period of approximately 24 weeks beginning 1995 September 15, for the purpose of excavating which will facilitate locating the major components of the Central Utilities Plant cogeneration installation within the underground parking garage structure; and
- b) That all lands and surfaces disturbed by the construction be restored to the original or better condition by the City at it's sole expense; and
- c) That alternative parking arrangements be provided by the City at it's cost to the Board of Education staff displaced by the construction within reasonable proximity of the Board of Education Centre for the duration of time the City has entered upon Board property.

FINANCIAL/STAFFING IMPLICATIONS

1. Approximately 30 parking spaces would be temporarily lost during the 24 week construction period. The City proposes to provide alternative parking during the construction period at it's sole cost and within reasonable proximity to the subject lands.

POSSIBLE FUTURE BENEFIT TO THE BOARD

A preliminary investigation by the City's consultant of the Board's physical heating plant proved favourable for the potential connection to the City's cogeneration plant for the purpose of heating and possibly chilled water. The City would be prepared to study this further, at the City's cost, to determine if the Board would benefit, cost wise, by utilizing heating water produced by the cogeneration plant.



OPTION A-2

[illegible]

1995 05 09

To the Chairman and Members
Operations and Finance Committee
Hamilton Board of Education

FROM: D. W. Goodridge, Director of Education and Secretary

RE: REVENUE GENERATION

REPORT CLASSIFICATION: Decision

BACKGROUND

As you are well aware, Boards of Education have been experiencing declining revenues from the Province of Ontario for a number of years. The significant loss in revenues this year made the 1995 budget deliberations particularly difficult and onerous. We know that this trend will continue and believe the time has come for the Hamilton Board of Education to collectively and aggressively take action to generate other sources of revenue.

ISSUE

To determine the position of the trustees for the establishment of the position of Corporate Officer.

RECOMMENDATIONS

1. That the position of Corporate Officer be established.
2. That the Director of Education and Secretary be directed to meet with the Salary Committee to determine
 - (a) the effective date
 - (b) the job description
 - (c) financial remuneration for the position
 - (d) length of contract

RATIONALE

A report on a Corporate Sponsorship Policy is also before the members this evening for consideration. It is vital that the policy be set in motion as soon as possible in order to gain the optimum benefits.

A Corporate Officer would administer the policy and manage the varying components and scope of the policy's mandate.

A Corporate Officer can draw upon community resources through corporate sponsorships and other forms of revenue generation which are available to those who are proactive.

This initiative can only enhance and augment what and how we deliver our programs.

1. The first part of the paper discusses the importance of the research and the objectives of the study. It also provides a brief overview of the methodology used in the study.

2. The second part of the paper presents the results of the study. It includes a detailed description of the data collected and the analysis performed. The results are presented in a clear and concise manner, using tables and figures where appropriate.

3. The third part of the paper discusses the implications of the findings. It explores the potential applications of the research and the limitations of the study. It also provides suggestions for future research.

4. The final part of the paper is a conclusion. It summarizes the main findings of the study and reiterates the importance of the research. It also provides a final statement on the significance of the study.

1995 05 09

To the Chairman and Members
Operations and Finance Committee
Hamilton Board of Education

FROM: D. W. Goodridge, Director of Education and Secretary

RE: CORPORATE SPONSORSHIP POLICY

REPORT CLASSIFICATION: Decision

BACKGROUND

There is a growing interest on the part of the corporate community to work with boards of education in the provision of products and services in the form of sponsorships and/or donations. The corporation in return receives recognition through forms that can vary from public acknowledgement - to prominent advertisements - to rights of preferential access or the provision of exclusive services.

ISSUE

To establish a Board policy that will provide a framework to cultivate and foster the corporate community's interest.

RECOMMENDATIONS

1. That the following Policy Statement be approved:
It is the policy of the Board of Education for the City of Hamilton to welcome donations, business agreements and sponsorships in which the Board and/or its school(s) may wish to participate within Board established regulations and procedures.
2. That the Director of Education and Secretary of the Board establish a "Business Recommendation Committee" to approve and monitor proposals within the framework of the policy.
3. That the Business Recommendation Committee develop and administrate operating procedures that are within the parameters of the Board's Mission and Vision Statement.
4. That the Business Recommendation Committee report to the Operations and Finance Committee on an annual basis.

RATIONALE

The potential benefits of securing of corporate sponsors and welcoming and facilitating donations are significant for the students and programs of the Hamilton Board of Education.

The adoption of a policy statement will permit the formulation of the administrative details necessary to establish and maintain vital contacts and communication links.

It is understood that with the acceptance of this policy, Operating Procedure 25, 1987 "Fund Raising" must now be reviewed.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1900 to 1910.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1910 to 1920.

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The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1950 to 1960.

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The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1970 to 1980.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1980 to 1990.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 1990 to 2000.

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The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 2020 to 2030.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 2030 to 2040.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 2040 to 2050.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 2050 to 2060.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, for the period 2060 to 2070.



GOURLEY PARK COMMUNITY ASSOCIATION

Referred to Operations and Finance
Committee at 1995 04 20 Board

OFFICE OF THE

APR 10 1995

DIRECTOR OF EDUCATION

Mr. D. Goodridge
Director
Board of Education for City of Hamilton
100 Main Street West
P.O. Box 2558
Hamilton, Ontario
L8N 3L1

Dear Sir:

RE: Gourley Park Development / James MacDonald School - 1995 Development

As you are aware for many years now the partnership between City of Hamilton and Board of Education has allowed us (the residents) of the Gourley neighbourhood to use your lands to provide recreational facilities in our area, while also allowing us to preserve the trees in the city owned parkland.

There has always been a good response from both departments and we are certainly appreciative of all your assistance over the years, and commend our trustees Wes Hicks and Sue Rodgerson for their input and efforts on our behalf. It was most gratifying to see the Board of Education and City of Hamilton work so well together last year to solve the land situation with benefits to all parties!! The park area is proceeding nicely and has certainly improved in appearance since we first began to develop the lands! Come out and see and enjoy the improvements!!

Well 1995 is here and we are into our third year of a seven year plan of re-development. At this time the Gourley Park Community Association is requesting the decision of September 8, 1992; ie. "Not to permit construction on Board lands at that time", be brought forward for discussion and request that you allow further development of our programme in 1995.

Our objectives are to:

- a) complete the southern portion this season and early next year with lighting and asphaltting of pathways
- b) to begin a concept plan of the northern portion of the land for development in 1996

-2-

- c) *seek permission to install a P.A. system on northern end by the existing building, as early as possible this year*
- d) *to request installing of sensors on lights along walkway from Brigadoon to school (to eliminate the need to re-set the timers every spring and fall and to make it safer to walk in early August when dusk arrives earlier).*

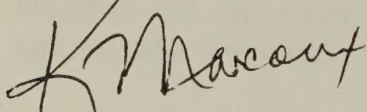
Since your funding is unavailable for construction/ or addition to school and perhaps a long wait before it becomes a reality, we feel that park development should be able to proceed! The northern portion development does not appear to affect any plans of the Board.

This project can only enhance the existing lands and convey to our residents the co-operative nature of the Board of Education.

A meeting of all parties concerned, the city staff, ward aldermen, representatives of the Board and our neighbourhood park committee should take place before June 1995 to clarify our position.

Thank you for your consideration and we await your earliest reply.

yours very truly



*Mrs. Karen Marcoux, Chairman -575-1985.
Mr. Robert Johnston, Co-Chairman
Gourley Neighbourhood Park Committee*

*cc: City staff - Parks Division
Wes Hicks, Sue Rodgerson - Trustees
Alderman Don Ross/Frank D'Amico
J. McCrory - Principal James MacDonald School*

KM:mb

Hamilton Board of Education
Education Centre
1995 05 09

To the Chairman and Members,
Operations and Finance Committee
Hamilton Board of Education

Ladies and Gentlemen:

I have the honour to present the following recommendations for your approval:

E L E M E N T A R Y / S E C O N D A R Y

(a) That the following trip requests be approved:

(i) C. B. Stirling, Grades 6-8, Camp Wanikita, Haliburton area, 1995 06 07-10
(Wednesday to Saturday)

(ii) Cardinal Heights, Grade 8, Historical/Architectural Study, Ottawa, 1995 05
24-26 (Wednesday to Friday)

(iii) Cardinal Heights, Grade 7, Laurentian Lodge, Haliburton area, 1995 09 12-15
(Tuesday to Friday)

(iv) Memorial, Grades 6-8, Camp Wanakita, Haliburton area, 1995 05 28-31 (Sunday
to Wednesday)

(v) Viscount Montgomery, Grade 7, Historical Study, Ottawa, 1995 05 24-26
(Wednesday to Friday)

(vi) Viscount Montgomery, Grade 6, Historical Study, Midland area, 1995 05 25-26
(Thursday to Friday)

(vii) Westwood, Grades 4-5, Tour of Great Lakes Marine Museum, Toronto, 1995 06
06 (Tuesday)

(viii) Glendale, Grades 9-OAC, Historical Study, Boston, Massachusetts, U.S.A.,
1996 04 24-28 (Wednesday to Sunday)

(ix) Hill Park, Grades 12-OAC, Canada's Wonderland, Toronto, 1995 05 26-27
(Friday to Saturday)

(x) Mountain, Grades 9-12, Canada's Wonderland, Toronto, 1995 06 15 (Thursday)

(xi) Westdale, Grades 12-OAC, New York City, New York, U.S.A., 1995 05 25-28
(Thursday to Sunday)

(xii) Westdale, Grade 12, Tourist Industry Study, Niagara Falls, Ontario/New York,
1995 06 12 (Monday)

Respectfully submitted,

D. W. Goodridge
Director of Education
and Secretary

Office of the Secretary
Department of Education
Washington, D.C. 20540

To the President and Members
of the Board of Directors
of the National Endowment for the Humanities

Dear Mr. Chairman:

I have the honor to acknowledge the receipt of your letter of the 11th instant, regarding the proposed grant to the National Endowment for the Humanities.

Very truly yours,

Enclosed for the Board of Directors are two copies of the report of the Secretary of the National Endowment for the Humanities, dated and captioned as above.

The report contains a detailed statement of the facts and circumstances surrounding the proposed grant, and a recommendation of the Secretary. It is requested that the Board of Directors take appropriate action thereon.

Very truly yours,
Secretary of the National Endowment for the Humanities

Enclosed for the Board of Directors are two copies of the report of the Secretary of the National Endowment for the Humanities, dated and captioned as above.

Very truly yours,
Secretary of the National Endowment for the Humanities

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Very truly yours,
Secretary of the National Endowment for the Humanities

Enclosed for the Board of Directors are two copies of the report of the Secretary of the National Endowment for the Humanities, dated and captioned as above.

Respectfully submitted,

D. W. Goodrich
Director of Education
and Secretary



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